

**QUALITY
SERVICING**

www.allserv.co.uk

ALL SERV LTD
BRACKNELL

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Customers Name:

Make: Model:

Reg No: Engine Size:cc

Recorded Mileage: Miles/Km

**CARRY OUT / CHECK THE FOLLOWING FOR OPERATION,
SERVICEABILITY AND CONDITION:-**

KEY: Ok Requires Attention Not Applicable

Major Service 1
Interim Service 2

Dipstick Level

This shows the oil level on your dipstick before the service



Re-check

Brakes

Tyres

Air-Con

Cambelt

General operations

	1	2
Install car interior protection kit		
Exterior body work inspection including windscreen & body glass		
Pre-service oil level dipstick reading		
Pre-service road test		
Exterior lights / lamps including headlights & indicators etc		
Interior lights including fog light telltale & warning lights		
Instrument illumination		N/A
Horn actuation		N/A
Heater blower, air direction, temperature control		N/A
Heated rear window		N/A
Seat belts front & rear including anchor points if accessible		N/A
Front & rear wipers including parking function		
Front & rear washer jets, adjust aim if required		
Wiper blades front & rear		
Lubricate locks & hinges including fuel filler flap		

Vehicle lift operations

Engine & gearbox oil leakage		
Drain engine oil & Renew Oil filter, renew sump washer		
Transmission / differential oil level, top up if required		
Exhaust system including catalytic converter if applicable		
Underbody corrosion		N/A
Brake pipes & flexible hoses		
Fuel lines & hoses, fuel tank if visible		
Handbrake mechanism lubricate linkages, adjust if necessary		
Steering components, joints, gaiters, pipes & linkages		
Lubricate steering joints & stops		
Driveshaft joints & gaiters		
Suspension components, joints, dampers & pipes		
Grease all points if necessary		
Wheel bearing free play front & rear		
Remove front wheels & wheel trims if applicable		
Front brake pad lining & brake discs		
Front brake lining depth: <i>osf</i> mm <i>nsf</i> mm		
Brake calipers front for security & seizure		
Refit front road wheels		
Remove rear wheels & wheel trims		N/A
Remove rear brake drums & hub caps if applicable		N/A
Brake calipers rear for security & seizure if applicable		N/A
Brake linings & rear brake discs if applicable		N/A
Rear brake lining depth: <i>osr</i> mm <i>nsr</i> mm		N/A
Wheel cylinders & brake retaining mechanism if applicable		N/A
Clean & lubricate rear brake mechanism		N/A
Refit brake drums & hub caps & refit rear road wheels		N/A
Road wheel & tyre inspection including size, adjust tyre pressures		
Torque wheel nuts, Refit all wheel trims securely		

Record tyre tread depth:

o/s frontmm	o/s rearmm
n/s frontmm	n/s rearmm
		spare:.....mm	

Under bonnet operations

	1	2
Refill engine oil to correct level		
Lubricate bonnet release mechanism		
Top windscreen / headlamp washer reservoir		
Clutch hydraulic fluid level, top up if necessary if applicable		
Clutch mechanical mechanism, adjust if necessary if applicable		
Cooling system, hoses including radiator & cap		
Antifreeze strength: <input type="checkbox"/> 0°-10°c <input type="checkbox"/> -20°c <input type="checkbox"/> -20°+ (please ✓)		
Coolant level top up if necessary		
Air conditioning pipes for security if applicable		N/A
Brake fluid level top up if necessary		
Auto transmission fluid top up if necessary if applicable		
Suspension fluid level if applicable		
PAS reservoir level top up if necessary if applicable		
Battery for security including wiring and cables etc.		
Battery test: <input type="checkbox"/> ok <input type="checkbox"/> reject <input type="checkbox"/> needs recharge <input type="checkbox"/> (please ✓)		
Battery electrolyte level top up if necessary if applicable		
Lubricate battery terminals		
Alternator drive belt adjust tension if possible		N/A
PAS drive belt adjust tension if possible if applicable		N/A
Report on timing belt interval. Due at: miles		
*Air filter element		N/A
*Pollen filter if accessible		N/A
*Spark plugs if accessible		N/A
*Fuel filter if accessible		N/A
Drain fuel filter water trap (diesel applications)		N/A
Distributor cap & ignition leads		
Breather system, hoses, cap etc		
Carburettor & visible fuel hoses		
Choke cable mechanism / cold starting device if applicable		
Glow plug operation (diesel applications)		
Accelerator cable & linkage		
Dwell angle & ignition timing adjust if necessary if applicable		N/A
Co2 emissions & idle setting adjust if necessary if applicable		
Catalytic converter test if applicable		
Fuel injector pipes if applicable		
Air pump drive belt if applicable		N/A
Diesel injection pump if applicable		
Diesel smoke emission test if applicable		N/A

Final road test operations

Engine performance, flat spots, hesitation & stalling etc		
Steering & suspension for handling roll etc		
Steering wander pull & steering wheel alignment etc		
Clutch & gear change		
Automatic gear change including kick down if applicable		
Brakes, response, judder, noise, ABS operation if applicable		
Parking brake including travel		
Abnormal noises & vibrations		
Instruments including speedo, rev counter		
Fuel & temp gauges & cooling fan operation		

* Replacement at extra parts cost.

Technicians name:

Signature: **Date:**